

Application for the F.1 Discretionary Places in the academic year of 2025-2026

Notes for Application

A) Criteria for admitting students and the weightings

1) The conduct performance of P.5 and the first term of P.6 (30%)

Grade	A+	A	A-	B+	B	B-	C+ or below
Scores	30	25	20	15	10	5	0

2) Interview on individual base (20%):

Grading criteria: Appearance and politeness: 1-10 scores
Manner: 1-10 scores

3) The academic results of P.5 and the first term of P.6 (30%)

(Only count on the performance of Chinese, English and Maths (Grade / Scores))

Subjects	Chinese	English	Maths
Grade and their corresponding scores	A-----10	A-----10	A-----10
	B-----8	B-----8	B-----8
	C-----6	C-----6	C-----6
	D-----4	D-----4	D-----4
	E-----2	E-----2	E-----2
	F-----0	F-----0	F-----0

4) Performance of in-school and out-of-school extra-curricular activities (20%)

(Only the results of the five top activities will be taken into account (in-school or out-of-school))

A grade or the championship > 4 scores
B grade or the first runner-up > 3 scores
C grade or the second runner-up > 2 scores
Others (Excellent, good or fair) > 1 score

Successful criteria

The total scores from the above four categories will be ranked among all the applicants. The highest 30 students will be admitted to our school. Others will be placed on the waiting list.

B) Methods of Application

- 1) Get an application form from our office during the office hours.
- 2) Download the application form from our school website (<http://www.mingyuen.edu.hk>)

C) Methods of Submission

- 1) Please return the completed application form and the relevant documents to our school office (Rm G04) during the office hours. Please bring along the original ID card or birth certificate for confirmation of information.
- 2) Submit application via the SSPA e-Platform.

Date : 2 January (Thursday) to 16 January 2025 (Thursday), both dates inclusive.

Time : Mondays to Fridays	8:00am to 6:00pm
Saturdays	8:00am to 1:00pm
School holidays	8:00am to 5:00pm
(Except the public holidays)	

Required documents for application:

- i. School Application form for S1 Place of the academic year of 2025-2026
- ii. Application Form for S1 Discretionary Place 2025-2026 (including the EDB's copy, school's copy and parent's copy)
- iii. A copy of student's ID card
- iv. The Undertaking (School's copy) (Only applicable for the parents/guardians who have submitted application for any of the various talent admission schemes)
- v. A copy of the student's P.5 and P.6 school report (with the students' number)
- vi. A copy of in-school or out-of-school certificates or awards

Remark: No letter of recommendation is required for submission.

D) Only 20 places are allocated to our school for F.1 Placement (subjected to the EDB's confirmation)

E) According to the EDB, each applicant can apply to not more than two schools for Discretionary Places.

- F) After submission, please check the information on the Parent's copy before leaving. For the parents submitting the application forms by post, the Parent's copy of application form will be returned by registered mail.
- G) Arrangement for the interview
Date: To be notified by telephone
All applicants will be interviewed.
- H) The results of the Application for Discretionary Places will be released on 31 March 2025(Monday). The successful DP applicants will be notified by telephone and registered mail.
- I) Release of central allocation results is on 8 July 2025 (Tuesday).